

McKinney PAC Meeting – Minutes

April 13, 2026 at Microsoft Teams

Welcome	07:04 pm – Call to Order
Meeting Attendees:	Anita Sandhu , Tara Caffrey, Ivy Ho, Christina Lai, Rupee Kahlon, Norman Chow, Judy Wong, Monika Sood, Heather McEachern
McKinney Administrators:	Monika Sood
Adoption of Agenda	<p>We would like to begin by acknowledging that the land on which we gather is the unceded territory of the hən̓ q̓ əmiñ əm̓ speaking people.</p> <p>Agenda was adopted as presented. Moved by Tara, second by Ivy. Motion passed.</p>
Chair Update: Anita	<p>Movie Night Summary</p> <ul style="list-style-type: none">• This was the final movie night of the school year.• Attendance was low overall.• Snack sales generated some revenue, but there were significant leftovers.• Some snack items were returned by Judy due to excess inventory.• Additional donations were collected successfully, partly because Grade 7 students helped hold donation buckets.• Audio/visual technical difficulties occurred again, despite testing the system the night before.• The projector has consistently functioned well; the main issue appears to be with the audio connection.• Monika suggested that downloading the movie in advance, rather than streaming it, may help reduce technical issues.• Monika has instructions on how to properly connect the audio and will share them with the PAC. <p>Discussion Points</p> <ul style="list-style-type: none">• Consider dedicating a single device exclusively for PAC movie nights to reduce setup issues.• Explore alternative methods to improve reliability, including:<ul style="list-style-type: none">○ Downloading movies ahead of time rather than streaming○ Purchasing a dedicated PAC device for movie night use
Administrator's Report: Monika Sood	Grade 7 Camping Update

McKinney PAC Meeting – Minutes

- Some families who previously did not express interest in camping are now asking to participate.
- A few families have backed out at the last minute.
- An online meeting will be scheduled to review:
 - What to pack
 - Logistics and schedule
 - Overnight expectations
- It was noted that parents may feel more apprehensive about overnight trips than in previous years. A more open conversation with families may be helpful.
- Sunny is continuing to support additional fundraising efforts related to the camping trip.

Academic Updates

- Term 3 Report Cards will be issued on April 23.

Universal Lunch Program

- Some families are not placing orders, although students have expressed interest in participating.
- Information has been included in newsletters, but it may not be reaching all families.
- Judy will post additional reminders on social media to increase awareness.

School Programs & Events:

Bike Program (Grade 7)

- The Grade 7 bike program will run April 22–29.

D.A.R.E. Program

- The Royal Canadian Mounted Police (RCMP) D.A.R.E. program has started.
- Sessions are held every Monday for Grade 5/6 students.
- The program will continue until the second week of June.
- A ceremony will be held at the end to present certificates to participating students.

Class Photos

- Scheduled for April 24.

Track and Field

- Scheduled for May 26.
- All Grade 4–7 students will attend.

McKinney PAC Meeting – Minutes

	<ul style="list-style-type: none">● Students may participate in:<ul style="list-style-type: none">○ Competitive events○ Participation-based events● Track Attack: Practice sessions will be scheduled, and rules will be explained during designated practice days● Schedules and practice dates will be shared with students. <p>Welcome to Kindergarten Event</p> <ul style="list-style-type: none">● Scheduled for May 20, 9:00–10:00 AM. <p>Staff Updates</p> <ul style="list-style-type: none">● Mr. Forrest will be returning gradually from sick leave.● Mr. Mason’s last day will be this Friday. <p>Parent–Teacher Potluck Discussion</p> <ul style="list-style-type: none">● The PAC discussed whether to continue the Parent–Teacher Potluck event.● June was suggested as a possible timeframe.● Subway catering was used last year and may be considered again.● This item will be tabled until May for further discussion.● Potential dates: June 8–11 (to be confirmed with Sunny and her team).
Treasurer’s Report: Rupee	<p><u>General Account</u></p> <p>Please see Treasure’s Report</p> <p>Dance Workshop Payment</p> <ul style="list-style-type: none">● Payment for the dance workshop was initially made from the school account.● PAC will reimburse the school for this expense.● Details are included in the Treasurer Report. <p>Movie Night Financial Summary</p> <ul style="list-style-type: none">● Movie Night generated:<ul style="list-style-type: none">○ \$144 in donations○ \$60 in food sales <p>Teacher Reimbursement</p> <ul style="list-style-type: none">● Teachers are encouraged to use available classroom funds before the end of the school year. <p>Benevity Registration</p>

McKinney PAC Meeting – Minutes

	<ul style="list-style-type: none"> • We already have an account with them, but need to switch our Benevity multifactor authentication contact to Anita. • The donation link listed on the school district website directs funds to the school. • Donations made through Benevity are directed to the PAC. <p><u>Gaming Account</u></p> <p>Please see Treasurer's Report</p>
Food Days Coordinator: Sunny	<p>No updates at this time</p>
Fruit and Veggie Program: Sunny	<p>No updates at this time</p>
Social Media Liaison: Judy	<p>Continue Promoting Universal hot lunch through:</p> <ul style="list-style-type: none"> • Parent newsletters • Make graphics for posters for School and PAC social media <p>Increase reminders leading up to ordering deadlines to improve participation.</p>
Other Business	<p>New Track Project Update</p> <ul style="list-style-type: none"> • A total of 55 responses were received from the community survey. • Most respondents indicated support for building the new track. • It was noted that the track would provide significant benefits for both students and community residents. • Anita has received a drawing of the proposed track from Steve (school district representative) and will present it to the PAC. • The PAC currently has \$20,000 available toward the project. • An application will be submitted for a grant to support funding. • Additional fundraising was discussed to increase reserves. • It was noted that the City may match up to 50% of funds raised. <p>Universal Hot Lunch Program</p> <ul style="list-style-type: none"> • The Universal Hot Lunch Program will continue into the 2026–2027 school year.

McKinney PAC Meeting – Minutes

	<ul style="list-style-type: none"> • All schools in Richmond are expected to receive this service by June 2026. <p>Substance-Use Awareness & Health Education</p> <ul style="list-style-type: none"> • The Substance-Use Awareness and Prevention curriculum will be included in Physical and Health Education (K–12). • The curriculum will address all aspects of health, including physical and mental health. • AED and CPR awareness will be included in PHE 10, with a focus on learning how to respond to health emergencies. • Students will not be expected to independently manage emergencies after instruction (i.e., they will not be certified in first aid through this program). • A “Let’s Talk About Vaping” workshop for Grade 6–7 students will be delivered by staff from Vancouver Coastal Health. <p>Teachers’ Union Update</p> <ul style="list-style-type: none"> • The teachers’ union has ratified a new collective agreement providing 3% salary increases per year for four years. <p>RDPA Updates</p> <ul style="list-style-type: none"> • The Richmond District Parents Association (RDPA) Annual General Meeting (AGM) will be held May 5 in person at the District Office. • All attendees agreed to have Ivy represent McKinney PAC at the RDPA AGM. • The RDPA Volunteer Dinner will take place in June, with two volunteers per school invited to attend. <p>Monika Adding monthly calendars on the newsletter for the new school year</p> <p>Next PAC meeting is an AGM meeting, so will be held in person</p>
<p>Adjournment at 08:40 pm</p>	<p>Next Meeting on Monday, May 11, 2026, at 07:00 pm.</p>
<p>Summary of Actions</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Anita: To further investigation on the timeline, finances, and logistics of our new track. <input type="checkbox"/> Anita: To get on Benevity to switch contact person <input type="checkbox"/> Anita: To contact Sunny about parents teacher appreciation tea/luncheon <input type="checkbox"/> Judy: To make graphics to further promote universal hot lunch program <input type="checkbox"/> Monika: To remind teachers to use up more funds for their classrooms, and hand in reimbursement forms asap. <input type="checkbox"/> Monika: To come up with a monthly calendar in the newsletter

McKinney PAC Meeting – Minutes

--	--