

# McKinney PAC Annual General Meeting – Minutes

June 3, 2025 at McKinney Library / Teams

<b>Welcome</b>	<b>7:15 pm – Call to Order</b>
<b>Meeting Attendees:</b>	Ellen Huang, Anita Sandhu, Ivy Ho, Cheryl Neufeld, Eileen Fujimuro, Norman Chow, Kelly Tao, Judy Wong, Sunny Song, Rupee Kahlon
<b>McKinney Administrators:</b>	Gallit Zvi, Monika Sood
<b>Adoption of Agenda</b>	<p>We would like to begin by acknowledging that the land on which we gather is the unceded territory of the hən̓ q̓ əm̓iṇ̓ əm̓ speaking people.</p> <p>Agenda was adopted as presented. Moved by Norman, second by Eileen. Motion passed.</p>
<b>Chair Update:</b> Anita	<ul style="list-style-type: none"> <li>– Movie Night, June 13 <ul style="list-style-type: none"> <li>▪ Three movies chosen for June 13 movie night: Garfield, Dogman, Ruby Gilman Teenage Kraken.</li> <li>▪ Students voting taking place May 28 to June 5. Winner is announced on June 5 so families can decide if they want to attend and order food. Food can be ordered on Munchalunch until June 9.</li> <li>▪ Gym rental form for June 13 has been signed and submitted.</li> <li>▪ Discussion around movie night dates for the 2025/2026 school year, PAC decided on the following dates: <ul style="list-style-type: none"> <li>i) September 29, 2025 (Monday)</li> <li>ii) November 10, 2025 (Monday)</li> <li>iii) January 23, 2026 (Friday)</li> <li>iv) March 13, 2026 (Friday)</li> </ul> </li> <li>▪ Movie license expires in April 2026.</li> <li>▪ Donations are accepted at the door.</li> <li>▪ Ivy suggested that PAC review movie night dates every meeting in case of conflicts.</li> </ul> </li> <li>– Welcome to Kindergarten <ul style="list-style-type: none"> <li>▪ Well attended and many new parents showed interest in participating in PAC.</li> <li>▪ Receipt for refreshments was sent to Eileen.</li> </ul> </li> <li>– Parent/Teacher Appreciation Luncheon, June 9 <ul style="list-style-type: none"> <li>▪ Ordered catering from Subway for 75 participants, delivery included.</li> <li>▪ Sandwiches with vegan options, chips, and cookies.</li> <li>▪ Teachers will bring desserts.</li> <li>▪ Drinks include lemonade, iced tea, and water.</li> <li>▪ Monika will arrange cutlery, plates, and cups.</li> <li>▪ Ms Grewal will help with decorations (pastel theme) in the gym.</li> <li>▪ Some students may do a piano performance during the luncheon.</li> <li>▪ Admin and PAC will split the cost of catering.</li> <li>▪ PAC will pay Subway and Admin will reimburse PAC.</li> </ul> </li> </ul>

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	<ul style="list-style-type: none"> <li>- Trees Planting <ul style="list-style-type: none"> <li>▪ In 2023, City of Richmond hosted a tree sale and families were invited to purchase trees for donation to the school. McKinney received 14 trees and they need to be planted.</li> <li>▪ A service request to plant the trees was opened in September 2024 but cancelled in December 2024. Gallit has reopened the service request.</li> </ul> </li> <li>- Summer Watering Schedule <ul style="list-style-type: none"> <li>▪ Mr Anderson will ask families to volunteer to water plants and trees in the summer months. Mr Anderson will send out a watering schedule sign up form.</li> <li>▪ A code for the lockbox on the shed will be shared with families that sign up for watering duty.</li> </ul> </li> <li>- Future PAC Meetings <ul style="list-style-type: none"> <li>▪ Tentatively planned for first Monday of each month at 7:00 pm unless there is a holiday, in which case, meeting will be held the following Monday.</li> <li>▪ Exact dates to be determined in September.</li> <li>▪ UPDATE – dates added on June 4 after the PAC meeting had concluded: <ul style="list-style-type: none"> <li>- September 8, 2025      - January 12, 2026</li> <li>- October 6, 2025      - February 9, 2026</li> <li>- November 3, 2025      - March 9, 2026</li> <li>- December 8, 2025      - April 13, 2026</li> <li>   - May 11, 2026</li> <li>   - June 8, 2026</li> </ul> </li> </ul> </li> </ul>
<b>Administrator's Report:</b> Gallit	<ul style="list-style-type: none"> <li>- Term 3 has been very busy but wonderful.</li> <li>- Saleema Noon presentations went well.</li> <li>- Oceanwise is coming Wednesday and Thursday for special presentation for students to learn about the ocean. Every division will get to experience this in-school field trip.</li> <li>- Sports Day on Friday, June 6, starting around 10:00 am. <ul style="list-style-type: none"> <li>▪ Students will compete in half of the stations before lunch and the other half after lunch.</li> <li>▪ PAC will provide freezie-snacks when Sports Day concludes. Sunny has purchased the freezies and stored them in the school freezer.</li> <li>▪ There will be a Grade 7 vs. Teachers tug-of-war at the end of Sports Day.</li> </ul> </li> <li>- Band Concert today (June 3) went well.</li> <li>- A new Grade 6/7 teacher has been hired, Ms Brennan, will fill the position vacated by Ms Dehnel.</li> <li>- McKinney has postings for Montessori Grade 4/5, Grade 5/6, and part-time resource and gym prep teacher to replace Ms Chan.</li> <li>- Next year, McKinney will have 6 EAs instead of 8 EAs. <ul style="list-style-type: none"> <li>▪ Ivy discussed District and School Board decisions. Potential impact on McKinney is minor for the next school year.</li> <li>▪ Ivy suggested that PAC continue to allocate funds for teachers and classroom resources, and write letters to MLAs to advocate for the school.</li> </ul> </li> <li>- Enrollment for 2025/2026 school year is a bit low, but McKinney will still have 17 divisions and a Vice-Principal. More students may enroll after summer.</li> </ul>

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	<ul style="list-style-type: none"> <li>– Grade 6/7 Outdoor Ed at Cheakamus Camp is booked for May 11 to 13 (Monday to Wednesday).</li> <li>– Major school dates for the 2025/2026 school year have been emailed to families. Website calendar will also be updated.</li> <li>– Cards for Steve and Dave will be sent out.</li> </ul>
<b>Treasurer's Report:</b> Eileen	<u>General Account</u> <ul style="list-style-type: none"> <li>– \$5,619.16 net expenses (\$7,424 expenses and \$1,805 revenue) for Food Days.</li> <li>– \$266.36 revenue from Spirit Wear.</li> <li>– \$502.13 expenses for Classroom Resources reimbursement.</li> <li>– \$75.65 expenses for Welcome to Kindergarten refreshments (coffee &amp; Timbits).</li> <li>– \$259.50 raised for Grade 7 Farewell through yogurt fundraiser.</li> <li>– \$2,700.32 expenses for metal garden planters.</li> <li>– \$873 left in garden fund.</li> <li>– \$36,088.71 balance</li> </ul> <u>Gaming Account</u> <ul style="list-style-type: none"> <li>– Discussion on use of gaming grant and application for future grants. <ul style="list-style-type: none"> <li>▪ Gaming Grant is for activities that benefit all students, not just one group.</li> <li>▪ Report on spending must be submitted within 2 months of end of school year.</li> <li>▪ Eileen has applied for the 2025/2026 Gaming Grant. New application process requires a BCEID Login. Eileen set up the BCEID Login for Anita and Tara so that they can apply for future Gaming Grants.</li> <li>▪ The window for applying for the Gaming Grant is typically April 1 to June 3.</li> <li>▪ Gaming Grant is directly deposited into PAC account around late-September or early-October.</li> </ul> </li> <li>– Currently, signing authority for PAC bank account is Anita, Tara, and Eileen. Need to update signing authority to include Kelly. Aiming to update signing authority in or before August.</li> </ul>
<b>Food Days Coordinator:</b> Sunny	<ul style="list-style-type: none"> <li>– No updates</li> </ul>
<b>Fruit and Veggie Program:</b> Sunny	<ul style="list-style-type: none"> <li>– No updates</li> </ul>
<b>Social Media Liaison:</b> Cheryl	<ul style="list-style-type: none"> <li>– No updates</li> </ul>

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<b>Other Business</b>	<ul style="list-style-type: none"> <li>- Walking Path <ul style="list-style-type: none"> <li>▪ Ms Hulyk has been leading a project to build a walking path in the field behind the school. The walking path is beneficial for track &amp; field practices, outdoor gym, outside play, Terry Fox Run, and Walkathons.</li> <li>▪ Walking path will be similar to asphalt walking path at other schools.</li> <li>▪ McKinney's walking path would need to be done in partnership with the city because of mixed land ownership.</li> <li>▪ Anita will review past communications and coordinate with teachers and Facilities.</li> </ul> </li> <li>- Farewell gift for Ms Dehnel – PAC agreed on a \$50 gift certificate to a sport/athletic vendor.</li> <li>- Montessori Math Night <ul style="list-style-type: none"> <li>▪ Well attended with an estimated 200 attendees.</li> <li>▪ Ivy thanks McKinney and Steves Elementary teachers and staff for helping at the event. Garden City Elementary teachers also attended.</li> <li>▪ Assistant Superintendent, Rob Laing, also attended.</li> <li>▪ RAM is planning to host more and will rotate at the three schools with Montessori programs. RAM would like to partner with the PAC for hosting future events.</li> </ul> </li> </ul>
<b>Execution Election:</b>	<p><u>Succession: Chair/</u></p> <ul style="list-style-type: none"> <li>- Nominees – Anita Sandhu</li> <li>- Elected <ul style="list-style-type: none"> <li>▪ Anita Sandhu nominated; unanimously elected by acclamation</li> </ul> </li> </ul> <p><u>Succession: Vice-Chair</u></p> <ul style="list-style-type: none"> <li>- Nominees – Tara Caffrey</li> <li>- Elected <ul style="list-style-type: none"> <li>▪ Tara Caffrey nominated; unanimously elected by acclamation</li> </ul> </li> </ul> <p><u>Succession: Co-Treasurers</u></p> <ul style="list-style-type: none"> <li>- Nominees – Kelly Tao (day-to-day business) / Lu Tan (filing and accounting)</li> <li>- Elected <ul style="list-style-type: none"> <li>▪ Kelly Tao (day-to-day) / Lu Tan (filing and accounting) nominated; unanimously elected by acclamation</li> </ul> </li> </ul> <p><u>Succession: Secretary</u></p> <ul style="list-style-type: none"> <li>- Nominees Rupee Kahlon</li> <li>- Elected <ul style="list-style-type: none"> <li>▪ Rupee Kahlon nominated; unanimously elected by acclamation</li> </ul> </li> </ul> <p><u>Succession: Website/E-coordinator</u></p> <ul style="list-style-type: none"> <li>- Judy Wong will take this position on.</li> </ul> <p><u>Succession: Food Day Coordinator</u></p> <ul style="list-style-type: none"> <li>- Sunny Song will take this position on.</li> </ul> <p><u>Members at Large</u></p> <ul style="list-style-type: none"> <li>- Ellen Huang</li> <li>- Ivy Ho (DPAC representative)</li> </ul>

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<b>Adjournment at 8:35 pm</b>	Next Meeting on Monday, September 8, 2025, at 7:00 pm.
<b>Summary of Actions</b>	<input type="checkbox"/> Anita: Follow up on installing a walking path