

# McKinney PAC Meeting – Minutes

May 6, 2024 at McKinney Library / Zoom

<b>Welcome</b>	<b>7:04 pm – Call to Order</b>
<b>Meeting Attendees:</b>	Alisa Magnan, Ivy Ho, Norman Chow, Tara Caffrey, Sunny, Angie, Cheryl Neufeld, Anita Sandhu, Eileen Fujimuro
<b>McKinney Administrators:</b>	Gordon Fitt, Monika Sood
<b>Adoption of Agenda</b>	<p>We would like to begin by acknowledging that the land on which we gather is the unceded territory of the hæñ ð æmiñ æm speaking people.</p> <p>Agenda was adopted as presented. Moved by Eileen, second by Anita. Motion passed.</p>
<b>Chair Update:</b> Tara	<ul style="list-style-type: none"><li>– Actions from last meeting:<ul style="list-style-type: none"><li>✓ Monika: Contact Facilities and schedule a discussion with PAC. Done.</li><li>✓ Norman: Meet with Gordon about Capital Grant eligibility/application. Done. McKinney is not eligible.</li><li>✓ Norman: Draft April PAC newsletter (include call out for volunteers for Track &amp; Field and volunteers for Walkathon). Done</li><li>✓ Eileen: Send Movie Night comparison to PAC Execs. Done</li><li>✓ Michelle: Purchase Walkathon prizes. Done</li><li>✓ Ivy: Confirm with Anita whether RAM will provide snacks at the Welcome to Kindergarten (Friday, May 24, 9am-10am) session. RAM will provide a flyer for the event to distribute to Montessori classes. Neighborhood and Montessori programs are having a joint event. Ivy expressed concern that parents will ask RAM representatives about application and selection process, which is not in RAM's scope. Gordon to introduce RAM representatives at the start of the event.</li><li>✓ Tara: Check with Sunny whether she is available for Teacher/Volunteer Appreciation Event on week of June 10 to 14. Sunny is available June 13.</li></ul></li><li>– Walkathon (May 27)<ul style="list-style-type: none"><li>▪ Michelle has purchased prizes and handed them to Tara.</li><li>▪ More volunteers needed. Specific email for this to follow with additional information about Walkathon.</li><li>▪ More volunteers needed for counting money. Two people per day to verify money – one of which should be a PAC member known to the Executive Council. Sunny can find volunteers.</li><li>▪ Walkathon Pledge forms - any student can enter the raffle draw by returning their form. Each student receives one entry for returning the form, additional entries for every \$20 raised, \$100 gets 6 tickets.</li></ul></li></ul>

## McKinney PAC Meeting – Minutes

- Some walkathon donations have already been received.
- Received feedback from Gaming Commission to ensure two different people are present for money related tasks.
- Paper forms were distributed on Thursday.
- Playground Fundraising
  - Existing structure, all metal construction, still sound. Visible wear and tear on the high contact spots, but overall the structures and swings are still ok. No excessive rusting. Worn paint. Doesn't look nice but structures does not need immediate replacement.
  - Inspections are done monthly.
  - Pieces that could breakdown unexpectedly are the slides. If a slide cracks, Facilities removes the slide and boards up the opening.
  - Steve said McKinney is not high priority. Rough guess based on current funding and other higher priority schools, McKinney is 10 years away from receiving funding for a new playground.
  - Surfaces cannot be repainted because it changes the slipperiness of the surfaces. The only areas that can be repainted are vertical posts and this is done mainly to improve appearance.
  - New pieces cannot be added to old structures. Manufacturers will not take on liability if old structure fails. Also, adding new pieces mean that whole structure needs to meet current playground codes, which is next to impossible.
  - Kris has budget to install borders and wood chips for about 3 schools a year and he already has 3 schools scheduled for 2024. If we don't want to pay for the borders and wood chips, our earliest install is 2025 summer or early fall. Otherwise we pay Facilities for install of borders and wood chips.
  - Kris emphasized the need to inform Facilities of PAC's plans early because they need to do due diligence such as check property lines, check underground utilities, check future site plans, schedule site prep/borders/wood chips etc.
  - Kris strongly recommended getting multiple quotes to show that PAC has performed due diligence.
  - Once PAC has selected a playground, Kris recommends purchasing through Facilities because they can purchase at reduced GST.
  - Question: Could PAC request a larger wood chip area for future expansion?  
Gordon: PAC can make request, but no guarantees.
  - Next meeting, vote on delaying playground build to 2025 so that McKinney can be on the Facilities' list for installing borders and wood chips.
  - Build list of criteria and request quotes from vendors.
  - Gordon suggested meeting with an outdoor education teacher to discuss play areas such as digging pits, mounds, etc. for cheaper but equally fun ideas.
- Mobile Planetarium
  - A Grade 7 student's family offered to sponsor a 2-day mobile planetarium in-school field trip. This covers 360 students.
  - Family requested that PAC coordinate with the Planetarium and the school and will provide payment by cheque.

## McKinney PAC Meeting – Minutes

	<ul style="list-style-type: none"> <li>▪ Cost is about \$564/day + mileage.</li> <li>▪ PAC would like to ensure all students can take part in this experience.</li> <li>▪ Tara motioned to add a line item to the budget to pay for one extra day of mobile planetarium. Motion was seconded by Anita. Motion was carried unanimously.</li> <li>▪ Potential dates are June 3/4/5 or June 10/11/12 (preferred).</li> <li>▪ Anita to contact Planetarium.</li> <li>▪ Norman to contact parent sponsor.</li> </ul>
<p><b>Administrator's Report:</b> Gordon</p>	<ul style="list-style-type: none"> <li>- Parents Class Placement Feedback           <ul style="list-style-type: none"> <li>▪ Gordon will be requesting class placement feedback.</li> <li>▪ Parents are not required to provide feedback.</li> <li>▪ Teachers make class placement arrangements as a group, any feedback that names teachers are not considered.</li> <li>▪ If folks are unhappy with the teacher, reach out to the teacher to work through the issues.</li> <li>▪ Information such as child's learning, style of learning, social relationships, friendships are welcome and will be considered.</li> </ul> </li> <li>- Track &amp; Field           <ul style="list-style-type: none"> <li>▪ About one-third of students are showing up for practices (about 40-50 students).</li> <li>▪ Students who will be competing at events will be notified this week and schedule will be provided to families.</li> <li>▪ Only students who are competing will be taken to the meet, not the whole school.</li> <li>▪ Students not competing are welcome to go as spectators but will need to arrange their own transportation.</li> </ul> </li> <li>- Grade 6/7 Camp (May 13 to 15)           <ul style="list-style-type: none"> <li>▪ Affordability fund is available to families and several families have applied.</li> <li>▪ 20 students are not participating in the Camp.</li> <li>▪ Question: Could Admin notify parents when installments can be made online? Yes.</li> </ul> </li> <li>- Sports Day           <ul style="list-style-type: none"> <li>▪ Sports day is moved to June 14.</li> </ul> </li> </ul>

## McKinney PAC Meeting – Minutes

<b>Treasurer’s Report:</b> Eileen	<u>General Account</u> <ul style="list-style-type: none"> <li>– About \$7,609 received for food days pre-pay.</li> <li>– About \$392 expense for Walkathon prizes.</li> <li>– Received \$100 donation from Coast Capital.</li> <li>– Received \$136 from Purdy’s Easter fundraising.</li> <li>– About \$469 expense for Classroom Resource reimbursements.</li> <li>– No word from Steveston-London scholarship. Tara to follow up.</li> </ul> <u>Gaming Account</u> <ul style="list-style-type: none"> <li>– No expenses this period.</li> <li>– Expect \$2,500 expense for PAC’s contribution to Drumming workshops.</li> <li>– Expect \$1,000 expense for PAC’s contribution to Grade 6/7 Camp.</li> </ul> <u>Playground Fundraising</u> <ul style="list-style-type: none"> <li>– About \$64,300 raised to date</li> </ul>
<b>Food Days Coordinator:</b> n/a	<ul style="list-style-type: none"> <li>– No updates.</li> </ul>
<b>Fruit and Veggie Program:</b> n/a	<ul style="list-style-type: none"> <li>– No updates.</li> </ul>
<b>Social Media Liaison:</b> n/a	<ul style="list-style-type: none"> <li>– No updates.</li> </ul>
<b>Other Business</b>	<ul style="list-style-type: none"> <li>– Movie Nights <ul style="list-style-type: none"> <li>▪ At next meeting, plan future movie nights ahead of time.</li> </ul> </li> <li>– List of Donations <ul style="list-style-type: none"> <li>▪ Tara will start a list of groups that have donated to PAC.</li> <li>▪ Anita to populate list.</li> </ul> </li> </ul>
<b>Adjournment at 8:03 pm</b>	Next Meeting on Monday, June 3, 2024, at 7:00 pm.
<b>Summary of Actions</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Anita: Contact Planetarium, schedule mobile planetarium experience.</li> <li><input type="checkbox"/> Norman: Contact parent sponsor RE: planetarium experience.</li> <li><input type="checkbox"/> Tara: Contact Steveston-London RE: scholarship.</li> <li><input type="checkbox"/> Tara: Include on agenda for next meeting: <ul style="list-style-type: none"> <li>Plan future movie night dates.</li> <li>Vote on delaying playground build.</li> </ul> </li> <li><input type="checkbox"/> Tara: Create list of groups that have donated to PAC.</li> </ul>