

# McKinney PAC Meeting – Minutes

October 16, 2023 at James McKinney Elementary School Library

<b>Welcome</b>	<b>7:19 pm – Call to Order</b>
<b>Meeting Attendees:</b>	Tara Caffrey, Cheryl Neufeld, Eileen Fujimuro, Sunny (Ying Hua) Song, Yuen Liu, Norman Chow, Alisa Magnan, Ivy Ho, Connie Chen, Wing Lam, Liu, Wynsome Dong
<b>McKinney Administrators:</b>	Gordon Fitt, Monika Sood
<b>Adoption of Agenda</b>	Agenda was adopted as presented. Moved by Eileen, second by Cheryl. Motion passed.
<b>Chair Update:</b> Tara	<ul style="list-style-type: none"> <li>– Land acknowledgement: The land on which we gather is the unceded territory of the hən̓q̓əmi̓n̓əm̓ speaking people.</li> <li>– Meet the Teacher Night <ul style="list-style-type: none"> <li>▪ Successful and well received.</li> <li>▪ There was enough pizza for all attendees.</li> </ul> </li> <li>– Actions from previous meeting: <ul style="list-style-type: none"> <li>✓ Anita: Contact Johnny about delivering pumpkins. Done. See Pumpkin Patch update below.</li> <li>✓ Michelle: Organize volunteers and pizza order with Sunny’s help (for Meet the Teacher night). Done.</li> <li>✓ Monika: Provide plates and napkins. Done.</li> </ul> </li> </ul>
<b>Administrator’s Report:</b> Gordon	<ul style="list-style-type: none"> <li>– District Cross Country Fun Run <ul style="list-style-type: none"> <li>▪ Taking place on October 17.</li> <li>▪ Organized by Ms. Hulyk and Ms. Debou.</li> </ul> </li> <li>– Volleyball <ul style="list-style-type: none"> <li>▪ Organized by Ms. Debou and Ms. MacDonald.</li> </ul> </li> <li>– Parent/Teacher Conferences <ul style="list-style-type: none"> <li>▪ Taking place on October 18 and October 19. Students will be dismissed early, at 1:45pm.</li> <li>▪ Parent/Teacher Conference are now one of five official reports in the year.</li> </ul> </li> <li>– In-School Field Trips <ul style="list-style-type: none"> <li>▪ Administrators are booking more in-school field trips this year, such as with Indigenous Storyteller Kung Jaadee, iLumiDance, and Drumming Workshops.</li> <li>▪ In-school field trip costs are divided evenly among student population. Fees are collected via the Cash Online System; they range from \$2 to \$5.</li> <li>▪ Affordability Fund is available to help support parents on the in-school field trip costs if necessary.</li> <li>▪ Gordon will send a notice to parents to provide more information about in-school field trips and welcomes feedback about these bookings.</li> </ul> </li> </ul>

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	<ul style="list-style-type: none"> <li>▪ Question to Gordon whether the in-school field trips are mandatory and why are there fees? Field trips are not mandatory. In-school field trips were a way for students to see artists at work without leaving the school. Fees are subsidized through the provincial government via Art Starts fund. Some workshops in previous years have been covered by PAC. Other planned performances include a circus performance that is paid by the Core French funding from the district.</li> <li>- Feeding Futures Fund             <ul style="list-style-type: none"> <li>▪ In previous years, McKinney worked with the Food Bank to have snacks and meals available on most days to students who need it.</li> <li>▪ The Feeding Futures Fund provides funds that will be used to set up a self-serve pantry with a fridge, providing perishable and non-perishable foods to students who need it.</li> </ul> </li> </ul>
<b>Treasurer’s Report:</b> Eileen	<p><u>General Account</u></p> <ul style="list-style-type: none"> <li>- Reviewed proposed budget:             <ul style="list-style-type: none"> <li>▪ Food day income was increased from \$7,000 to \$10,000 based on our year-to-date actual amounts.</li> <li>▪ Classroom fund expenses increased from \$5,150 to \$5,350 for an additional resource teacher.</li> <li>▪ Added \$1,000 to provide the school with a sound system.</li> </ul> </li> </ul> <p><u>Gaming Account</u></p> <ul style="list-style-type: none"> <li>- Reviewed proposed budget:             <ul style="list-style-type: none"> <li>▪ Gaming grant income increased from \$7,680 to \$8,060 to reflect actual amount received from BC government.</li> <li>▪ Opening balance decreased from \$9,240 to \$8,528 due to typo on previous version.</li> </ul> </li> </ul> <p><u>Budget Approval</u></p> <ul style="list-style-type: none"> <li>- Motion by Tara to approve budget, seconded by Cheryl</li> </ul>
<b>Food Days Coordinator:</b> Sunny	<ul style="list-style-type: none"> <li>- Food days are going well.</li> <li>- Orders in Kindergarten to Grade 2 divisions are lower than expected.</li> <li>- An email was sent to Kindergarten to Grade 2 families to drum up interest.</li> <li>- Food vendors will be alternated in the next quarter.</li> <li>- Tim Bits, Cheezies, and juice are popular items.</li> </ul>
<b>Fruit and Veggie Program:</b> Sunny	<ul style="list-style-type: none"> <li>- First Milk, Fruit, and Veggie Day was in September and it went well.</li> <li>- Government covers 75% of milk orders.</li> <li>- Government covers 100% of fruit/veggie orders.</li> </ul>
<b>Social Media Liaison:</b> Cheryl	<ul style="list-style-type: none"> <li>- No update</li> </ul>

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<b>Other Business</b>	<ul style="list-style-type: none"><li>- Pumpkin Patch<ul style="list-style-type: none"><li>▪ Scheduled for Wednesday, October 25, from 9:15 am to first recess on the grassy patch at near the far end of the parking lot.</li><li>▪ 420 pumpkins were ordered from GJ Farms at \$1.20 per pumpkin (down from \$2 per pumpkin last year). GJ Farms will also provide straw bales.</li><li>▪ Event will not be a fundraiser because Gaming Funds are used to pay for event.</li><li>▪ Johnny will pickup and deliver the pumpkins and straw bales.</li><li>▪ Anita has also planned elaborate decorations with help from Johnny.</li><li>▪ Total cost is about \$953.</li><li>▪ Monika to request senior students volunteer at 8:20 to help put pumpkins on the field.</li></ul></li><li>- Spirit Wear<ul style="list-style-type: none"><li>▪ Spirit Wear items and costs are:<ul style="list-style-type: none"><li>i) Short-sleeved Ts: \$15 student, \$18 adult</li><li>ii) Long-sleeved Ts: \$20 student, \$22 adult</li><li>iii) Pull-over hoodies: \$35 student, \$38 adult</li><li>iv) Full-zip hoodies: \$45 student, \$50 adult</li><li>v) Full-zip hoodies (embroidered): \$48 student, \$55 adult</li><li>vi) Cinch packs: \$15 (minimum order of 50)</li></ul></li><li>▪ Sample sizes takes about 3 days to be delivered or couriered to the school.</li><li>▪ Cash Online System cannot be used to collect payment. Diefenbaker's supplier had an online store set up but this may not be available to McKinney because Creative Insignia has the McKinney logo.</li><li>▪ PAC to explore using MunchaLunch, otherwise collect via cash/cheque.</li></ul></li><li>- Neufelds Frozen Food<ul style="list-style-type: none"><li>▪ Fundraiser for Grade 7 last year.</li><li>▪ Neufelds provides frozen meats, desserts, and pies.</li><li>▪ Payment is collected online.</li><li>▪ Campaign runs from November 10 to 26, and pick up is on December 4 at 4 pm.</li><li>▪ Volunteers are needed to help hand out orders.</li></ul></li><li>- Movie Nights<ul style="list-style-type: none"><li>▪ The license fee is about \$400 per year to show movies in a public setting.</li><li>▪ One school organized the movie night fundraiser by donation.</li><li>▪ Another school sold snacks like pizza and popcorn to raise money.</li><li>▪ A projector can be set up in the gym.</li></ul></li><li>- Purdy's Chocolates Winter Campaign<ul style="list-style-type: none"><li>▪ Campaign runs from November 1 to 18 and pick up is on December 1.</li><li>▪ Payment is collected online.</li><li>▪ Volunteers are needed to sort and hand out order.</li></ul></li></ul>
<b>Adjournment at 8:19 pm</b>	Next Meeting on November 6, 2023 at 7:00 pm.

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<b>Summary of Actions</b>	<ul style="list-style-type: none"><li><input type="checkbox"/> Gordon: Send a notice to parents providing more information about in school field trips.</li><li><input type="checkbox"/> Monika: Request senior student volunteer to help put pumpkins on the field.</li></ul>
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