

McKinney PAC Meeting – Minutes

September 11, 2023 at McKinney Elementary School and Zoom

Welcome	7:02 pm – Call to Order
Meeting Attendees:	Anita Sandhu, Heather McEachern, Cherry So, Huawu Xu, Miyuki Elliott, Sunny Song, Ivy Ho, Michelle Li, Sophia Chan, Collins Yiu, Eileen Fujimuro, Julia Li, Alisa Magnan, Cheryl Neufeld, Simon Wu, Qing Chang, Wynsome Dong, Stephanie Chung, Kelvin Chui, Celia Chio, Norman Chow, Tara Caffrey
McKinney Administrators:	Gordon Fitt, Monika Sood
Adoption of Agenda	Agenda was adopted as presented. Moved by Norman, second by Alisa. Motion passed.
Chair Update: Tara	<ul style="list-style-type: none"> - Land acknowledgement: The land on which we gather is the unceded territory of the hən̓q̓əmi̓n̓əm̓ speaking people. - Introductions <ul style="list-style-type: none"> ▪ Tara – Chair ▪ Anita – Co-chair ▪ Norman – Secretary ▪ Eileen – Treasurer ▪ Cheryl – Social Media Liaison ▪ Ivy – RAM Exec – Vice Chair and McKinney Liaison ▪ Monika – Vice Principal ▪ Gordon - Principal - This year’s focus is on fundraising for a new playground. PAC will fundraise for 2 years and purchase equipment with available funds.
Administrator’s Report: Gordon	<ul style="list-style-type: none"> - At the end of August, Grade 6/7 teacher Mr. Lorenz accepted a position at another school. Mr. Dangler will teach Grade 6/7 this year. - One resource teaching position remains open, all other positions are filled. - The District is growing rapidly with the Central Richmond corridor exceeding capacity. - The Montessori program at McKinney is completely full. - The Neighborhood program at McKinney has one Grade 6/7 spot left. - 2023/2024 school year class placement was completed in May/June. - All events are on the McKinney website school calendar (https://mckinney.sd38.bc.ca/node/5). - Administrators are organizing workshops such as First People’s Storytelling for Orange Shirt Day, Drumming, and/or Dance. - Administrators prefer workshops with a presentation for parents at the end of the workshops. - Administrators are planning more in-school field trips for 2023/2024 school year. - Question to Gordon, when is the Grade 6/7 outdoor ed? May 13 to 15.

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	<ul style="list-style-type: none"> - Question to Gordon, will McKinney take part in track and field this year? Discussions are in progress, dependent on availability of teachers. - Question to Gordon, will there be a new out-of-school childcare space? Construction is underway in McKinney’s South-field. Grants to open childcare spaces using pre-fabricated buildings were made available by the Ministry of Education and Childcare. The childcare space will be a combination of out-of-school childcare and full-day childcare for 2.5 to 5 year olds. The District may put out to tender an operator for the space. The building is expected to arrive in spring and open in mid-September.
<p>Treasurer’s Report: Eileen</p>	<ul style="list-style-type: none"> - PAC has two main accounts: General Account and Gaming Account. - PAC has additional funds in the school’s account because PAC fundraised through the District’s online donation platform in the 2022/2023 school year. - Playground funds raised to date is about \$47,528, see breakdown below: <ul style="list-style-type: none"> ▪ From General Account: \$32,173 (assuming \$10,000 of the General Account is allocated for general expenses). ▪ From Gaming Account: \$7,680 (assuming about 384 students). ▪ From School Account: \$7,675 (District’s online donation platform directed to McKinney fundraiser). - Playground fundraising goal is about \$80,000. <p><u>General Account</u></p> <ul style="list-style-type: none"> - Draft budget for the 2023/2024 school year is summarized below. - Fundraising Income (draft budget): <ul style="list-style-type: none"> ▪ \$7,000 for Food Days ▪ \$5,000 for Walkathon ▪ \$3,000 for Donation Drive ▪ \$800 for Purdy’s - Expenses (draft budget) <ul style="list-style-type: none"> ▪ \$500 for Caring Committee (this fund helps families in need; families apply to the office through a confidential process) ▪ \$5,150 for Classroom Resources Fund (this fund helps teachers pay for resources) <ul style="list-style-type: none"> \$200 per Division x 17 Divisions \$200 per Resource Teacher x 5 Resource Teachers \$200 per Band Teacher x 0.5 Band Teacher (part-time) \$200 per library teacher x 1 library teacher \$50 per Educational Assistant x 9 Educational Assistants ▪ \$100 for Office/Misc expenses ▪ \$0 for Bank Fees (waived for non-profit PAC) ▪ \$150 for First Day of School refreshments ▪ \$1,000 for Meet the Teacher Night pizza ▪ \$300 for Steveston-London Scholarship ▪ \$500 for Parent/Teacher Appreciation ▪ \$100 for Teacher gifts (for retiring or departing teachers)

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	<ul style="list-style-type: none"> ▪ \$150 for Sports Day treats ▪ \$300 for Grade 7 farewell celebrations ▪ \$200 for Sports teams end-of-season celebrations <p>– Question to Eileen, can the Pumpkin Patch be funded through the Gaming Account? Yes</p> <p>– Gordon shared a Wish List for PAC’s consideration:</p> <ul style="list-style-type: none"> ▪ Contribute to a Sound System (about \$800 to 900 total cost) ▪ Contribute to iPads purchase (about \$10,000 to \$15,000 total cost) District retired about 40 end-of-life iPads that were a risk to cybersecurity Discussion around leasing or buying iPads and their pro/cons <p><u>Gaming Account</u></p> <ul style="list-style-type: none"> – Gaming grant provides \$20 per student. – 410 students are expected at McKinney this school year. – Gaming grant can be used for any expenses that are extra-curricular. – Expenses (draft budget) <ul style="list-style-type: none"> ▪ \$4,000 for Field Trips (about \$10 per student) ▪ \$2,500 for various workshops ▪ \$1,000 for Grade 6/7 outdoor camp ▪ \$800 for Family Skate ▪ \$1,200 for Pumpkin Patch <p>Event is expected to cost less this year because pumpkins were sourced last-minute last year and PAC saved last year’s decorations. Pumpkin Patch could be partly funded by donation. Optional donation could be \$2, \$5, or \$10. Anita has started sourcing pumpkins. Suggestion to hold Pumpkin Patch a week before Halloween so students have time to carve pumpkins at home. Schools are moving away from carving pumpkins at school, preferring to decorate pumpkins instead. Decision to hold Pumpkin Patch on Wednesday, October 25th. Anita to contact Johnny about delivering pumpkins.</p> – Gaming funds must be used within 2 years, unspent money must be returned. – PAC preference is to spend down Gaming Account to this year’s grant amount.
<p>Food Days Coordinator: Sunny</p>	<ul style="list-style-type: none"> – Cancelled Libby’s kitchen, not a great option. – Munchalunch account has been set up with this year’s Divisions. Ordering can begin starting Tuesday, September 12. – First Food Day is September 21 and will occur every other Thursday. – Question to Sunny, are there any pizza deals available to PAC for Meet the Teacher Night? Domino pizza offers \$10 per pizza for a 2-topping, large pizza, if ordering more than 10 pizzas.

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Milk, Fruit and Veggie Program: Sunny	<ul style="list-style-type: none"> - Milk program is available to Kindergarten to Grade 5s and Grade 5/6 split classes. - First Milk Day is September 26. - First Fruit and Veggie Day is September 26.
Social Media Liaison: Cheryl	<ul style="list-style-type: none"> - Contact Cheryl for social media posts.
Other Business	<ul style="list-style-type: none"> - Events this School Year <ul style="list-style-type: none"> ▪ Welcome for K Parents (September) ▪ Meet the Teacher (September) <p>PAC Execs can hand out pizza (with gloves hands), one slice per person. Drinks can be available for sale. Start food service at 5:30. Introduce teachers at 6:00. Start classroom tours at 6:30. Michelle to organize volunteers and pizza order with Sunny’s help. Monica to provide plates and napkins. Suggestion to order gluten-free pizza.</p> <ul style="list-style-type: none"> ▪ Pumpkin Patch (October) ▪ Ice Skating (December) ▪ Sports Day (May/June) ▪ Teacher Appreciation (June) - Fundraising Events <ul style="list-style-type: none"> ▪ Donation Drive (September) ▪ Family Movie Night (October) ▪ Purdy’s Chocolates (late-November ready for early-December) ▪ Frozen Food Fundraiser (December) ▪ Purdy’s Chocolates (Easter or Valentines Day) ▪ Walkathon (June) ▪ Spring Fair (June) - Volunteer Form <ul style="list-style-type: none"> ▪ Link: https://forms.gle/okEG9DBbgdnf26sD9 - Fundraising Committee <ul style="list-style-type: none"> ▪ Contact the PAC if interested in helping with Playground Fundraising. - Question to PAC, what happens with the existing playgrounds when the new playground is funded? The old playground is nearing its end-of-life. The District advised that it could be demolished at any time. Replacing the whole playground costs about \$200,000. Last year’s winning design in a student survey was a net climber that costs about \$80,000, including demolition costs. Decisions will be made depending on status of existing playground and available funds.
Adjournment at 8:17 pm	Next Meeting on Monday, October 16, 2023, at 7:00 pm.

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Summary of Actions	<ul style="list-style-type: none"><input type="checkbox"/> Anita: Contact Johnny about delivering pumpkins.<input type="checkbox"/> Michelle: Organize volunteers and pizza order with Sunny's help (for Meet the Teacher night).<input type="checkbox"/> Monica: Provide plates and napkins.
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