

McKinney PAC Meeting – Minutes

June 15, 2023 at McKinney Library

Welcome	7:02 pm – Call to Order
Meeting Attendees:	Ivy Ho, Tina Gray, Holly Munn, Alisa Magnan, Cheryl Neufeld, Anita Sandhu, Eileen Fujimuro, Sunny Song, Wynsome Dong, Michelle Li, Angela Yip, Norman Chow, Tara Caffrey
McKinney Administrators:	Gordon Fitt
Land Acknowledgement	We would like to begin by acknowledging that the land on which we gather is the unceded territory of the hən̓q̓əmi̓n̓əm̓ speaking people.
Adoption of Agenda	Request to add track and field discussion to the agenda. Motion to adopt agenda was moved by Norman, second by Michelle. Motion passed.
Chair Update: Tara	<ul style="list-style-type: none"> – Walkathon Summary <ul style="list-style-type: none"> ▪ Very successful, raised almost \$15,000. ▪ Weather was wonderful and a lot of volunteers came out to help. ▪ Students looked like they had a great time and enjoyed the Freezies. ▪ Walkathon Committee learned a lot and noted some improvements for next time. One lesson learned was to establish the number of people needed to help organize and launch the event at the start of the planning stage. – Deborah McNamara Workshop <ul style="list-style-type: none"> ▪ Successful workshop. ▪ Tara could not see attendance numbers during the workshop, but she has asked Deborah for attendance numbers. – Parent and Teacher Appreciation Lunch <ul style="list-style-type: none"> ▪ Over 60 parents RSVP'd, but only about 30 parents attended. ▪ Successful event and enough food for attendees. – Actions from the previous PAC meeting <ul style="list-style-type: none"> ✓ Tara: Draft email and sign up form for parent volunteers at Walkathon. Done ✓ Michelle: Look into borrowing sound equipment from another school. Done ✓ Monika: Advise RSVP attendance numbers for Parent/Staff Appreciation Luncheon. Done
Administrator's Report: Gordon	<ul style="list-style-type: none"> – Class placement and staffing planning is ongoing. <ul style="list-style-type: none"> ▪ There will be some staffing changes to FTE resources and educational assistants. ▪ Planning of class placements is in progress and will continue until September 30. Class placements are done by teachers collaboratively and they consider social dynamics, learning styles, student designations, and aim to build classes that are well balanced.

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	<ul style="list-style-type: none">▪ Parent feedback is valued but the school cannot consider teacher-specific requests.▪ School population has been stable, expecting 17 full divisions next year. Currently there is 1 spot in the Montessori program and 2 spots in the Neighborhood program. These spots are expected to be filled by the new school year.– Grade 6/7s Outdoor Education Day took place this week and they have a trip to Playland tomorrow, June 16.<ul style="list-style-type: none">▪ Appreciate contributions from parents, PAC, and Affordability Fund.– Upcoming school events include a Recognition Assembly for leaders of the school and a Farewell Assembly to Grade 7s.– Discussion on the Affordability Fund<ul style="list-style-type: none">▪ The Affordability Fund is for families that may not be able to afford school events such as the dance workshop, field trip costs, or snacks.▪ When the program started, the school applies to the District for funding on behalf of students and the District releases funds. This process was slow. The District divided the money among schools for quicker access.▪ McKinney received \$8800 of Affordability Funding and currently has \$1800 remaining. The remainder is allowed to carry over to next year.▪ Unknown whether the Affordability Fund will be available next year.▪ Question: can families contribute to this fund? Mr. Fitt will need to look more into it. McKinney School also has a Hardship Fund.– Daycare Update<ul style="list-style-type: none">▪ Portables will be moved this week or next week.▪ The Ministry of Child Care and Education merged, which made available funding for a new daycare facility.▪ The daycare will have a daycare and afterschool component.▪ Bidding process for the daycare operator will commence soon.▪ The daycare facility will be a separate, pre-fabricated building with plumbing.
Treasurer’s Report: Eileen	<u>General Account</u> <ul style="list-style-type: none">– About \$3,721 in expenses for Food Days.– About \$7,315 in cash and cheque donations collected from the Walkathon Fundraiser.– About \$2,196 in expenses for Classroom Resources/Education Assistants.– About \$222 in expenses for Parent and Teacher Appreciation Lunch.– \$455 in expenses for Deborah McNamara Workshop, of which \$227.50 was reimbursed by sharing costs with Diefenbaker and Byng PACs.– Did not use money budgeted for Technology purchases this year.– About \$38,000 is estimated to remain in the General Account at the end of the school year.– About \$7,475 in online donations was collected through the SD38 Donation web page. These funds are managed separately and not part of the General Account.

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	<p><u>Gaming Account</u></p> <ul style="list-style-type: none"> - \$500 in expenses for contribution to Grade 6/7s Outdoor Education. - Did not use money budgeted for Sports Equipment purchases this year. - About \$7680 is estimated to remain in Gaming Account at the end of the school year. This can be carried over for one year. <p><u>General Discussion</u></p> <ul style="list-style-type: none"> - At TD Bank, there are about 12 names associated with the PAC bank account. No action needed. - Estimate for Playground Fundraising <ul style="list-style-type: none"> ▪ About \$28,000 from the General Account. ▪ About \$7,475 from the SD38 Donation web page account. ▪ About \$7,680 from the Gaming Account. ▪ Total about \$43,000 raised for a new playground to date. - Steveston's Smiles (www.stevestonsmiles.com) covered all the walkathon prizes. - Anita's family covered the Freezies. 														
<p>Food Days Coordinator: Sunny</p>	<ul style="list-style-type: none"> - Sunny will organize weekly Food Days from September to December and assess the sustainability of this plan. - Currently, Food Days are on Wednesdays and this poses a conflict for teachers. - PAC is flexible to alternate Food Days, discussed Tuesdays or Thursdays, decided on holding Food Days on Thursdays. - Sunny will organize pizza twice a month and alternate other food choices on the other days. - Discussion on various other vendors including A&W, Subway, Boston Pizza, Dominos, Fresh Slice, and Hog Shack. - Pricing and cleanliness of food are considerations. 														
<p>Fruit and Veggie Program: Sunny</p>	<ul style="list-style-type: none"> - Sunny will continue to organize the fruit and veggie program, twice a month. - Sunny will also organize milk day, which happens once a month for Kindergarten to Grade 5 students. 														
<p>Social Media Liaison: Cheryl</p>	<ul style="list-style-type: none"> - Question: Should PAC create an Instagram account? To be discussed later. 														
<p>Other Business</p>	<ul style="list-style-type: none"> - PAC Calendar 2023 to 2024 <ul style="list-style-type: none"> ▪ Discussion on alternate PAC meeting days because of various conflicts on Thursdays. ▪ Agreed to meet on Mondays. The dates are: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">2023</td> <td style="text-align: center;">2024</td> </tr> <tr> <td style="text-align: center;">September 11</td> <td style="text-align: center;">January 8</td> </tr> <tr> <td style="text-align: center;">October 16</td> <td style="text-align: center;">February 5</td> </tr> <tr> <td style="text-align: center;">November 6</td> <td style="text-align: center;">March 4</td> </tr> <tr> <td style="text-align: center;">December 4</td> <td style="text-align: center;">April 8</td> </tr> <tr> <td></td> <td style="text-align: center;">May 6</td> </tr> <tr> <td></td> <td style="text-align: center;">June 3</td> </tr> </table> 	2023	2024	September 11	January 8	October 16	February 5	November 6	March 4	December 4	April 8		May 6		June 3
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- Communications Platform
 - Discussion on creating a PAC-hosted communications forum for the McKinney Community. Currently, community members who use WeChat share a division-by-division communication forum on WeChat, but would be ideal to expand this forum to the whole community on a platform that is more widely used.
 - The communication forum allows the PAC to answer questions, share tips and reminders, build participation in meetings and events, or direct parents to proper school sources.
 - Currently, the District does not have a tool that would provide this type of communication forum.
 - Face-to-face engagement is most ideal, PAC will continue to encourage parents to attend PAC meetings.
 - Next year, the school will have ability to send notices via text message in addition to email.
 - The McKinney Twitter and Instagram accounts have been challenging to use.
 - There is no clear platform that can reach everyone.
 - Question: Can emails be sent from the McKinney Elementary mailbox instead of from Gordon's mailbox? Yes. Unfortunately the school has been short staffed and fell behind on email and calendar update tasks. This should be resolved by the new school year.
 - Further discussion on the communication platform is required.
- Outdoor Education Camp 2023 to 2024
 - McKinney held a spot for May 13 to 15 (Monday to Wednesday) at Cheakamus. This spot is for every 2 years so Grade 6/7s will have opportunity to go once.
 - Cost of camp is about \$300 for 3 days, 2 nights.
 - Cost of transportation is about \$2,000 to \$3,000 total.
 - This year's Outdoor Education day included a hike and either a salmon outdoor lesson or forest lesson. There was no recreation activity.
 - The multi-day camp will include a recreation activity such as kayaking or archery.
 - Suggestion to fundraise for the camp by resuming the Eagles Nest snack shop. This is a store run by Grade 7s and a parent volunteer.
 - Discussion around other Grade 7 fundraising ideas.
- Up-to-Date Online Calendar of School Events
 - School has been short-staffed but has endeavored to keep the calendar up-to-date.
- Sports Day 2024
 - Suggestion to sell McKinney t-shirts or hoodies and to sell pink and orange t-shirts.

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	<ul style="list-style-type: none"> - Track and Field <ul style="list-style-type: none"> ▪ Question, how can PAC help to make track and field happen next year? ▪ Discussion on McKinney Staff’s decision not to participate in track and field this year. Discussion among staff was student-centered and there was genuine concern about forcing some students to participate if they were not interested. ▪ The District is aware that the current participation model needs to be reviewed. ▪ Some possible changes to the participation model include: <ul style="list-style-type: none"> i) Move track and field to a secondary school event so that it is like a fun day or sports day. ii) Run track and field as an extra-curricular event such as basketball tournament. - Question: Are there yearbooks this year? Grade 6/7s are organizing a digital yearbook for their classes. - Cobbs Reimbursement The Manager, not the owner, deals with reimbursements and they are at the store from 7am to 2pm. - Tara and Michelle made a general call for help with fundraising. <ul style="list-style-type: none"> ▪ Suggestion to develop a donors list. ▪ Suggestion to post signage around the playground to raise awareness that PAC is fundraising for a new playground. ▪ Playground vendor may be able to provide signage.
Adjournment at 8:38 pm	Next Meeting on Monday, September 11, at 7:00 pm.
Summary of Actions	<input type="checkbox"/> Everyone: Be safe, relax, and enjoy the summer.