

McKinney PAC Meeting – Minutes

November 24, 2022 on Zoom

Welcome	7:00pm – Call to Order
Meeting Attendees:	Tara Caffrey, Norman Chow, Eileen Fujimuro, Cheryl Neufeld, Ivy Ho
McKinney Administrators:	Gordon Fitt, Brian Miller
Adoption of Agenda	Agenda was adopted as presented. Moved by Norman, second by Cheryl, third by Eileen. Motion passed.
Chair Update: Tara	<ul style="list-style-type: none"> - Review actions from previous meeting: ✓ Tara: Draft a letter and email to kickstart the cash donation drive. Tara updated the letter and sent around to PAC Execs for feedback. Question from Tara: Can the school help with distributing hard copy letters and collecting cheque donations? Mr. Fitt responded yes, happy to help. Tara will finalize the letter and send to Mr. Fitt for distribution. ✓ Tara: Inquire about a different date for the Winter Family Skate. Minoru Arenas was unable to change the date. Question from Tara: There is budget to provide refreshments at the Winter Family Skate, is this something that anyone wants to do? PAC decided not to provide refreshments due to time and space constraints at the venue. Question from Mr. Fitt: Have we informed the community about the Winter Family Skate? Tara responded that Cheryl has updated a newsletter. Cheryl will send the newsletter to Mr. Fitt for distribution. Question from Tara: Can anyone volunteer at the Winter Family Skate to direct attendees to the proper rink? Norman and Cheryl are available. Volunteers arrive at 4:45pm to help set up signage. ✓ Mr. Fitt and Tara: Determine how to administer the field trip funds. Mr. Fitt will provide guidance to teachers. \$10 per student. ✓ Mr. Fitt: If the date of the Winter Family skate cannot be changed, inquire about changing the date of the staff party. Staff party has been moved. ✓ Mr. Fitt: Check whether Crossing Guards are permitted at the school and gage interest in restarting this program. Crossing Guards are permitted. Mr. Miller will gage student interest. If there is sufficient interest, the program could be started in Term 2. Participating students will need to complete a self-directed course through BCAA. A teacher sponsor is required. The Crossing Guard program was put on hold during COVID because there was concern over the use of whistles. □ Tara: Look for the old fundraise campaign video Tara to follow up with Michelle. □ Anita: Start an inventory of event supplies. No update.

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Administrator's Report: Gordon	<ul style="list-style-type: none">- Mr. Fitt wishes to thank the PAC for all its efforts, in particular:<ul style="list-style-type: none">▪ The Pumpkin Patch was a tremendous event. It was very professional and well organized. Pumpkins were used in the classroom in many ways including carving and making soup.▪ The daily hot lunch program and the bi-weekly hot lunch are also excellent programs.- There is a change in reporting this year. K to 7 will receive digital report cards with proficiency scales. The switch to proficiency scales is to emphasize that learning is continuous.<ul style="list-style-type: none">▪ Report cards will be accessed electronically. Parents should have received an email to access the MyEd Parent Portal. If parents have any issues logging in, call the school for assistance.▪ The proficiency scale is a way to describe the students' learning and is meant to give students/parents/caregivers a clear understanding of the students' current knowledge and areas for future growth. This will emphasize that learning is ongoing and shift focus to lifelong learning rather than achieving marks. The Proficiency Scale has four points:<ol style="list-style-type: none">1. Emerging – initial understanding of concepts2. Developing – partial understanding of concepts3. Proficient – complete understanding of concepts4. Extending – sophisticated understanding of concepts▪ The Graduation Program will continue to use letter grades.
Treasurer's Report: Eileen	<p><u>General Account</u></p> <ul style="list-style-type: none">- To date, food days has raised \$4,119.- Other expenses include bank fees and coffee/tea for the first day of school. <p><u>Gaming Account</u></p> <ul style="list-style-type: none">- The Gaming Grant has been received, totaled \$7,680.- Field trip is budgeted for \$4,060 (\$10 x 406 students).- The Winter Family Skate has been paid, \$690.- The cost of the Pumpkin Patch was as budgeted, \$1,166 (\$2.87 per student). <p><u>Financial Statements</u></p> <ul style="list-style-type: none">- The McKinney PAC is a registered charity, and is required to submit annual financial statements to the revenue agency at the end of February.- Year end for financial statement is August 31.- Eileen prepared and presented the financial statement, which summarizes and compares the funds, revenue, and expenditures between 2021 and 2022.

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Food Days Coordinator: n/a	<ul style="list-style-type: none"> - No updates.
Fruit and Veggie Program: n/a	<ul style="list-style-type: none"> - No updates.
Social Media Liaison: n/a	<ul style="list-style-type: none"> - No updates.
Other Business	<ul style="list-style-type: none"> - Purdy's Winter Fundraising <ul style="list-style-type: none"> ▪ The order window has closed, sold more than last year. ▪ Expecting profit of about \$960. ▪ Tara will pick up orders next week and sort the orders. ▪ Tara will set a date to pick up at the school. The orders do not link to the student names so we are unable to distribute to the classrooms. ▪ Suggestion to post reminders around the school on the day of pickup. - Cash Donation Drive – For Playground <ul style="list-style-type: none"> ▪ Tara to update the Cash Donation Drive letter and send to Mr. Fitt for distribution. - Walkathon <ul style="list-style-type: none"> ▪ Defer to next meeting. ▪ Tara will discuss with Diefenbaker PAC, maybe for spring. - Tru Earth Fundraiser <ul style="list-style-type: none"> ▪ Tru Earth is a laundry detergent that comes in sheets to reduce packaging. ▪ Michelle suggested that this could be a fundraiser for the McKinney PAC. ▪ Ivy informed that the Richmond Association for Montessori (RAM) is already fundraising through Tru Earth and recommended not to overlap fundraising efforts. ▪ The PAC agreed not to overlap with RAM's fundraising efforts.
Adjournment at 7:40 pm	<p>Next Meeting on Thursday, January 12, 2022, at 7:00pm.</p>
Summary of Actions	<ul style="list-style-type: none"> <input type="checkbox"/> Tara: Finalize the Cash Donation letter and send to Mr. Fitt for distribution. <input type="checkbox"/> Cheryl: Send Winter Family Skate newsletter to Mr. Fitt for distribution. <input type="checkbox"/> Tara: Follow up with Michelle about the old fundraiser campaign video. <input type="checkbox"/> Anita: Provide update on starting an inventory of event supplies.