

# McKinney PAC Meeting – Minutes

January 08, 2024 at McKinney Library and Zoom

<b>Welcome</b>	<b>7:02 pm – Call to Order</b>
<b>Meeting Attendees:</b>	Cheryl Neufeld, Michelle Li, Ivy Ho, Norman Chow, Tara Caffrey, Anita Sandhu, Heather McEachern, Eileen Fujimuro, Angie
<b>McKinney Administrators:</b>	Gordon Fitt, Monika Sood
<b>Adoption of Agenda</b>	Agenda was adopted as presented. Moved by Norman, second by Eileen. Motion passed.
<b>Chair Update:</b> Tara	<ul style="list-style-type: none"> <li>- Family Skate <ul style="list-style-type: none"> <li>▪ Family skate was well attended.</li> <li>▪ Tara estimated about 120 skaters on the ice at one point.</li> <li>▪ Discussion whether to keep the same time slot for the next Winter Family Skate. All agreed that the strong attendance means the time slot works.</li> </ul> </li> <li><input type="checkbox"/> Tara: Purchase AFC movie license in early-January. To be purchased this week.</li> <li>✓ Norman: Purchase rubber bands for bundling spirit wear orders. Done. Spirit wear orders have been delivered.</li> <li>✓ Eileen: Draft annual Financial Report. Done and sent to Execs.</li> </ul>
<b>Administrator’s Report:</b> Gordon	<ul style="list-style-type: none"> <li>- New day care building has been installed. <ul style="list-style-type: none"> <li>▪ Opening date is not yet known.</li> </ul> </li> <li>- Camp Cheakamus has been booked for May 13 to 15 (3 days, 2 nights). <ul style="list-style-type: none"> <li>▪ Cost before busses is about \$32,000 (about \$400 per student).</li> <li>▪ Field trips are not mandatory but students are encouraged to participate.</li> <li>▪ The school has a fund for families that may need financial support.</li> <li>▪ PAC is contributing \$1000.</li> <li>▪ Discussion on the cost. Most agree that cost seems a bit high, but is in-line with previous years. Students have been looking forward to this camp.</li> <li>▪ Gordon will send out a notice in the coming weeks.</li> <li>▪ Parents are welcome to fundraise to lower cost of the camp.</li> </ul> </li> <li>- Division 8 <ul style="list-style-type: none"> <li>▪ Ms. Savvis has extended her leave of absence.</li> <li>▪ Ms. Ang and Ms. Monger are co-teachers until Ms. Savvis returns or the end of the school year.</li> </ul> </li> </ul>

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<p><b>Treasurer’s Report:</b> Eileen</p>	<p><u>General Account</u></p> <ul style="list-style-type: none"> <li>– Food Day: about \$1771 revenue and \$4223 expenses.</li> <li>– Donation Drive: about \$1883 revenue.</li> <li>– Purdys Chocolates: about \$561 revenue.</li> <li>– Spirit Wear: about \$1300 revenue and \$6967 expenses (vendor has been paid).</li> <li>– Neufeld Farms: about \$477 revenue.</li> <li>– Caring Committee: \$250 donation to the Chen family.</li> <li>– Classroom Resources: about \$143 expenses.</li> </ul> <p><u>Gaming Account</u></p> <ul style="list-style-type: none"> <li>– No spending this period.</li> </ul> <p><u>Playground Fund</u></p> <ul style="list-style-type: none"> <li>– Raised about \$11,000 through this year’s fundraisers.</li> <li>– Current amount raised is about \$58,143.</li> </ul> <p><u>Finance Statement for the 2022/2023 school year</u></p> <ul style="list-style-type: none"> <li>– Requirement to submit financial statement to CRA by end of February.</li> <li>– Finance Statement was prepared and sent to Execs for reference.</li> </ul>
<p><b>Food Days Coordinator:</b> n/a</p>	<ul style="list-style-type: none"> <li>– No update.</li> </ul>
<p><b>Fruit and Veggie Program:</b> n/a</p>	<ul style="list-style-type: none"> <li>– No update.</li> </ul>
<p><b>Social Media Liaison:</b> n/a</p>	<ul style="list-style-type: none"> <li>– No update.</li> </ul>
<p><b>Other Business</b></p>	<ul style="list-style-type: none"> <li>– Movie Night <ul style="list-style-type: none"> <li>▪ Scheduled for January 25, 6:00 pm.</li> <li>▪ AFC movie license is \$400 per year and it allows PAC to show movies from studios in their licensing agreement (titles include those by Disney, Pixar, Warner Bros., etc.)</li> <li>▪ Link: <a href="https://acf-film.com/en/studios.php">https://acf-film.com/en/studios.php</a></li> <li>▪ Discussion on selecting which movie to show. PAC will hold a vote for students to choose a movie by putting a ticket into one of three labelled buckets. Buckets will be at the office.</li> <li>▪ PAC will offer one of three movies: Encanto, Sing, or Elemental.</li> <li>▪ Suggestion to purchase DVD and hold raffle to giveaway the DVD at the end of the movie.</li> <li>▪ Discussion on price of tickets. All agreed entrance by donation.</li> </ul> </li> </ul>

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	<ul style="list-style-type: none"><li>▪ Discussion on food. Eileen and Tara will chat with Sunny about ordering pizza and setting up Munchalunch to take payments for movie night. Suggestion to have water only to avoid messes.</li><li>▪ Michelle will prepare a poster.</li></ul>
<b>Adjournment at 7:48 pm</b>	Next Meeting on Monday, February 4, 2024, at 7:00 pm.
<b>Summary of Actions</b>	<ul style="list-style-type: none"><li><input type="checkbox"/> Tara: Purchase AFC movie license.</li><li><input type="checkbox"/> Tara/Eileen: Speak with Sunny about pizza ordering for movie night.</li><li><input type="checkbox"/> Michelle: Draft movie night poster.</li></ul>